

Mentor Application

Dear Mentor,

Thank you for your interest in becoming an active part of the EAN Mentorship Programme.

What does mentorship mean:

Mentorship in the field of neurology should empower neurologists in training or at the start of their clinical/academic careers, i.e., mentees, to determine or strengthen their focus and develop their full potential. Simultaneously, it allows mentors to reflect upon and strengthen their mentoring skills, as well as make a valuable contribution toward bringing neurology forward.

We kindly ask you to watch the [Mentoring webcast](#)* before applying to ensure you are well-informed about the programme and its expectations.

(* Please log-in on eanCampus to see the full version)

The application is divided into four parts:

Part 1: guiding principles of mentoring

Part 2: your personal information

Part 3: your professional information, your skills, interests and expertise

Part 4: guidelines and legal formalities

The application should not take longer than 15 minutes.

This questionnaire should be completed and sent only once to avoid double registrations - however, the initial form can be edited after submission if you are logged in with a Gmail account.

All mentee applications will be reviewed for a possible match with a suitable mentor after the given deadlines and the matched pairs will be notified beginning to mid-November each year.

The EAN Mentorship Programme was designed to foster international exchange, thus matched pairs are usually not from the same country.

If you have any questions, please contact mentorship@ean.org.

We thank you in advance for your interest, time and contribution.

Sincerely

EAN Education Committee

Guiding principles for mentors and mentees

Part 1

- i) The mentor will always act in the best interest of the mentee
- ii) The relationship between a mentor and a mentee shall be on a professional level only and shall never be substance to manipulation neither by the mentor nor the mentee
- iii) At no time shall the mentee be in a dependency relationship to the mentor (e.g. accepting a job position from the mentor), as any staff recruitment is prohibited during the mentorship programme (1 year)
- iv) Any kind of discrimination is unacceptable, e.g. due to age, gender, sexual orientation, ethnic background, citizenship, or country of residence
- v) In case of unmet aims, a conflict or violation of the rules of conduct, or any other personal matter, EAN shall be contacted and informed immediately
- vi) If either the mentor or the mentee believes the mentoring is no longer needed or not productive anymore, both should agree upon discussion to conclude the relationship
- vii) Any personal information shared between the mentor and mentee is confidential, unless both mentor and mentee agree that the information can be shared, and an agreement exists with whom it can be shared.

Qualities of a good mentor:

- Sharing skills, knowledge and expertise
- Acting as a positive role model and demonstrates appropriate attitude
- Taking a personal interest in the mentoring relationship
- Exhibiting enthusiasm in the field
- Valuing ongoing learning and growth in the Field
- Providing guidance and constructive feedback
- Setting and meeting ongoing personal and professional goals
- Acceptance of the mentee values and objectives
- Ability to teach
- Critically evaluating and defining the mentoring relationship in a reflexive way
- Focus on career development as well as well-being
- Practicing active listening

Your personal information

Part 2

Title

First Name*

Last Name*

Preferred email address*

Country of work*

City of your Institution*

Hospital/Institution name*

Preferred phone number (incl. country code)

Nationality*

Date of birth*

DD/MM/YYYY

Gender*

- Female
- Male
- Non-binary
- other

Year of obtaining degree of medical doctor*

Year of obtaining degree of specialty in neurology*

Current position*

- Senior neurologist / consultant
- Academic neurologist
- Research group leader
- PostDoc / PhD graduate
- Other: _____

Specify in which setting you currently work*

- University hospital
- Research hospital
- Public hospital
- Private hospital
- Private practice
- Other: _____

Languages spoken

- English
- Other: _____

EAN information - Membership status*

- Fellow of the EAN (FEAN)
- Individual member
- Corresponding individual member
- Resident and Research Fellow (RRFS)
- Honorary member
- National Neurological Society member
- No member

EAN information - Activity within EAN*

- Board member
- Committee member
- Task Force member
- Scientific Panel member
- Special Interest Group member
- No current activity within EAN
- Other: _____

What are your scientific areas of interest? (tick all that apply):*

- | | | |
|---|---|---|
| <input type="checkbox"/> ALS and frontotemporal dementia | <input type="checkbox"/> Functional Neurological Disorder | <input type="checkbox"/> Neuro-oncology |
| <input type="checkbox"/> Autonomic nervous system | <input type="checkbox"/> General neurology | <input type="checkbox"/> Neuro-ophthalmology / -otology |
| <input type="checkbox"/> Child neurology/developmental neurology | <input type="checkbox"/> Headache | <input type="checkbox"/> Neuropathies |
| <input type="checkbox"/> Clinical neurophysiology | <input type="checkbox"/> Higher cortical functions | <input type="checkbox"/> Neurorehabilitation |
| <input type="checkbox"/> Coma and chronic disorders of consciousness | <input type="checkbox"/> Infectious diseases | <input type="checkbox"/> Neuroscience / Translational Neurology |
| <input type="checkbox"/> Dementia and cognitive disorders | <input type="checkbox"/> Movement disorders | <input type="checkbox"/> Neurosonology |
| <input type="checkbox"/> Diversity, Equity and Inclusion in Neurology | <input type="checkbox"/> Multiple Sclerosis | <input type="checkbox"/> Neurotraumatology |
| <input type="checkbox"/> Education | <input type="checkbox"/> Muscle and NMJ disorders | <input type="checkbox"/> Pain |
| <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Neurocritical care | <input type="checkbox"/> Palliative care |
| | <input type="checkbox"/> Neuroepidemiology | <input type="checkbox"/> Rare Neurological Diseases |
| | <input type="checkbox"/> Neurogenetics | <input type="checkbox"/> Sleep-wake disorders |
| | <input type="checkbox"/> Neuroimaging | <input type="checkbox"/> Stroke |
| | <input type="checkbox"/> Neuroimmunology | |

Please define your level of experience in neurology*

- Senior professional (expert in field)
- Advanced professional (substantial experience for several years after specialisation/PhD)
- Young professional (already some experience, able to support beginners)

Please declare the main professional area for mentoring:*

- Academic (advice on research, education, and teaching aspects)
- Clinical (advice on educational and career-building aspects in the clinical work-field)
- Private practice (advice on a practice-orientated curriculum and important other aspects)

Motivation - indicate your motivation:*

(e.g. why would you like to become a mentor, **200 words max.**)

Briefly describe what personal strengths you can bring to the table as a mentor:*

What are your personal interests, skills and experiences that you would like to share as a mentor?

	Yes	No
Research skills	<input type="checkbox"/>	<input type="checkbox"/>
Presentations & lectures skills	<input type="checkbox"/>	<input type="checkbox"/>
Publications skills	<input type="checkbox"/>	<input type="checkbox"/>
Networking, communication skills	<input type="checkbox"/>	<input type="checkbox"/>
Applications skills/experience (grants, funds, other)	<input type="checkbox"/>	<input type="checkbox"/>
Positions-/Job- application skills	<input type="checkbox"/>	<input type="checkbox"/>
Job interview skills	<input type="checkbox"/>	<input type="checkbox"/>
Managing work/family balance, mental health	<input type="checkbox"/>	<input type="checkbox"/>
Creativity and innovation skills	<input type="checkbox"/>	<input type="checkbox"/>
Dealing with ethical and moral issues, privacy	<input type="checkbox"/>	<input type="checkbox"/>
Collaborating with other or third parties	<input type="checkbox"/>	<input type="checkbox"/>

What, if any, is your previous experience as a mentor

How much time can you spend on the programme?*

- 1 to 2 hours per week
- 1 to 2 hours per 2 weeks
- 1 to 2 hours per month
- 1 to 2 hours every other month
- Other possibilities (please specify under "other")

Would it be possible for you to accept two mentees?*

- At the same time
- That overlap a few months (outgoing / incoming)
- No; this is not possible

We would like to acknowledge our participating mentors in a dedicated “Pool of Mentors” list on the mentorship website. No contact information will be visible, just your name and country listed in alphabetical order. If you do not want this, please opt out below.

- EAN Headoffice is not allowed to show my name on the EAN mentorship page

Guidelines and legal formalities

Part 4

Do you have any conflicts of interest to declare?*

- No
- Yes (please specify under "other")
-

Guidelines & rules of the EAN Mentorship programme

- No recruitment of my mentee for a job at my own department/hospital during the period of mentorship programme (1 year)
- Commitment to have regular virtual meetings and at ideally one personal meeting with my mentee
- Participation in 3-month assessment of the mentor/mentee relationship for quality and ethical reasons
- Participation in Mentor-Mentee Workshop at the congress (time dependent)
- Sending immediate information if circumstance change and participation in the mentorship programme is no longer possible

Confirmation of Mentorship programme guidelines & rules*

- I agree to the guidelines & rules of the EAN mentorship programme stated above
- I agree that any personal information shared between the mentor and mentee is confidential, unless both mentor and mentee agree that the information can be shared, and an agreement exists with whom it can be shared
- I confirm that all given information is correct

Curriculum Vitae*

- I will mail my CV (including list of publications) to mentorship@ean.org to enable my application

Data Privacy*

- I agree that EAN may process my personal data in the course of the evaluation of my application and consent to publishing my name as participant of the EAN Mentorship Programme in EANnews.

In processing this Application, EAN shall observe and comply with all applicable current and future data privacy and security laws, including without limitation the General Data Protection Regulation (“GDPR”). EAN further represents and warrants that: (i) any personal data processed will only be processed for the review of this Application; (ii) EAN will maintain effective information security measures to protect personal data from unauthorized disclosure or use; (iii) EAN will delete or return all personal data at the Mentor’s request and upon termination of the Agreement; and (iv) if the consultants, employees or agents of EAN have access to the personal data under the terms of this Application, EAN will ensure such persons with access to the personal data will keep it confidential.

Disclaimer

The EAN mentoring programme is provided free of charge to bring together mentors and mentees. Mentors and mentees may participate on voluntary basis. Therefore, the EAN

mentoring programme does not constitute any legal claims or liabilities between EAN, a mentor and/or mentee. EAN reserves the right to discontinue the mentorship programme or granted benefits hereunder and to discontinue participants, all at any time and without reason and prior notice. The mentorship itself takes place directly between the mentor and the mentee.